



Note of Meeting Moravian Committee Meeting

Registered Charity: SC043563



Thursday 26 March 2020 at 7pm by video conference due to Covid19

Attendees

Roo Hornby – Chair
Carole Chapman – Secretary
Karen Fraser – Finance
Alan Halliday – Club & Membership
Nikki Howard – Events & Fixtures
Elizabeth Furness – Coaching

1. Welcome (Roo)

The Chair thanked everyone for attending and welcomed everyone to the video conference. With the unprecedented state of affairs and the risk to life by Coronavirus (COVID-19), MOR was supporting Government policy and was following the advice of the SOA and BOF. Orienteering events were not being held.

2. Items arising/outstanding from previous minutes (Roo/Carole)

Matters arising from 21 May 2019

8 Coaching

- a. Alan volunteered to prepare a quiz for the next social. **Item Closed.**
- c. A need to stocktake our coaching equipment was identified. **Action: Ali to organise. Item Closed**

Matters arising from 20 Nov 2019

3 Chair & Development Update (Roo)

- a. Roo highlighted work on the new website. **Action: Ian and Paul and Club to pay for an ISP for 3 years. Item Closed.**
- b. We would also put on a 'come and try it event'. **Action: Nikki to re-title a Saturday Series event to encourage participation and it was suggested we use the Sluie event in January. Item Closed.**
- c. It was agreed to try and publicise orienteering through social media, as well as the tagging and sharing of posts. **Action: Fran to share Twitter hashtags. Item Closed.** Regarding local press, although we are providing information it is not being published. **Action: Fran to look to others for tips on how to get the press interest. Item Closed.**
- f. Club Awards social event. **Action: Alan to provide the quiz. Action: Fran to get a steer on the pot luck supper. Action: Roo to finalise dates. Items Closed.**

5 Fixtures (Nikki)

- c. SOL (organisers Morag) and Scottish Night Championships (organiser Roo & Kaisa). **Action: Nikki to ask Paul Furness to cover SI entries. Action: Nikki to have a look at transport costs. Action: Nikki to investigate a local hall and soup provision for Findhorn. Items Closed**
- d. Club Awards Night: **Action Roo to investigate prizes. Item Closed**
- f. SI air discussion. **Action: Roo to investigate the purchase of SI air dibbers. Action: Nikki to ask Gemma in BASOC if we can borrow of equipment. Items Closed.**

6 Club & Membership (Alan)

- a. Compass Sport Cup. **Action: Alan to contact Terry for an update on dates and to distribute when available. Item Closed.**

7 Any Other Business (Roo)

- a. A First Aiders list could be held on our new website. **Action: Carole to liaise with Ian.**
- b. Newsletter - **Action: Carole Nikki and Fran to have access to Mailchimp. Item Closed.**
- c. Events with entries on the day spreadsheet for entries. **Action: Lesley to liaise with Ian to design the pre-entry spreadsheet.**
- d. New type of orienteering mini event - AWPR. **Action: Nikki to scope out.**

3. Chair & Development Update (Roo)

- a. Elizabeth gave an update from the SOA Club Development Get Together (29 February). Various matters had been discussed, such as training, the WOC in 2022, club development and the SOA award scheme. It was felt that Active Schools messaging was mixed depending on your area and it was down to local clubs to promote orienteering to schools. Regarding

the award scheme, this was well supported as it helped regularise clubs across Scotland and support best practice. It was hoped that Sports Scotland would be provide funding again this year which we could apply for through the accreditation process. **Action: Carole to investigate the actions required to achieve the Silver Award.**

- b. The Club Awards social event which had been held on 18 January had been a resounding success, and Roo thanked all those involved in making it such a success.
- c. Roo thanked everyone for making the Winter Warmer Weekend on 15 and 16 February such a success.
- d. Roo also thanked all the team that enabled the Club to qualify for the Compass Sport Cup Final on the 15 March in Perthshire.

a. Accounts (Karen)

- b. Karen discussed the accounts, and highlighted that although we now had fewer members, the change in event pricing had offset the income lost from members. The Club's finances were in good health. Additionally, we had received £300 from the S6D for the loan of our SI kit.
- c. The Account details are provided at [Annex A](#).
- d. The purchase of the following items was discussed, as it was felt they were necessary to improve future events.

- 1 x Si Unit to configure as Si Active Test
- 1 x SIAC Battery Check
- 2 x USB Reader and coupling stick
- Purchase of new generator as the current one is unreliable.

It was agreed that several new items should be purchased as there was sufficient funds in the account. It was also agreed that the old generator should be serviced, so it would be available for use when required. **Action: Paul and Ade to clarify what Si Equipment needs bought and inform Roo, Alan and Karen for final approval and purchase.** A new tent was discussed for multi-day events and this would be purchased closer to when it was required. The purchase of Walkie talkies was discussed and decided as currently unnecessary.

4. Fixtures (Nikki)

- a. Mapping –
 - i. The mapping of Altyre was discussed and it could cost up to £3,000 for the new map. This was a good quality area, large enough for a SOL, and had parking available at the School of Art.
 - ii. The Culbin map will need updating as forestry management has taken place. It was noticed that several woods had been impacted by recent felling.
 - iii. Lossie Forest needs re-mapping with the LIDAR Data that is available.
 - iv. The Lossiemouth town would benefit from a Lidar data, but data is not currently available.
- b. As the forests could be used for the S6D in 2023, would it be possible to ask the SOA to finance the updates? **Action: Karen to contact Colin regarding grants available.**
- c. Events –
 - i. It was hoped the Peter Palmer Junior Relay would go ahead in early September in the Lake District. Support to those juniors attending was discussed, and it was decided to provide a minibus/transport and to pay for entry fees. It is likely that we would support 1.5 teams. It is hoped that the Scottish Relays will go ahead at the end of August.
 - ii. Regarding Club activities. Several activities are being planned including MapRun to be offered when restrictions are lifted. Note: MapRun is a mobile telephone application, which shows an orienteering course, and the phone knows when you are within 10 meters of the virtual control. A couple of MapRun courses are planned in Elgin.

5. Club & Membership (Alan)

- a. Alan reported that membership renewal and new members has held up as well as could be expected before the Pandemic intervened.

6. Coaching (Elizabeth)

- a. The Residential Training Weekend (family friendly) 14/15 December had gone well with quite a few members attending. Roo was grateful to Elizabeth for her hard work in providing coaching; the weekend had gone really well.
- b. The Friday afternoon Jan/Feb TD4/5 coaching activities had worked well; there were no takers for the TD 2/3 coaching.

7. Any Other Business (Roo)

- a. Ian Addis is has agreed to support the Active Schools sessions in Forres in September or when matters normalise.
- b. Roo reminded the committee that his term as Chair ceases in August and a replacement will need identifying.
- c. Could everyone please let Roo and/or Margaret know of anything for Facebook or the MOR Newsletter.

8. Date of next meeting (Carole)

The next meeting of the Committee will be in late May if required. Future Committee Meetings Aug (AGM), Nov (full). Feb 2021, and May 2021.

Annex A

Balance Sheet 1st April 2019 to 31 March 2020

Current Account Income

	£
Event Income	9,770.36
Map Sales etc	12.50
Kit Sales	166.00
Coaching	70.40
Grants	0.00
Miscellaneous	1,623.78
	<u>11,643.04</u>
Opening balance as at 1st April 2018	9,710.10
Surplus/Deficit for the year	2,592.04
	<u><u>12,302.14</u></u>

Expenditure	£
Map printing	1,428.30
Mapping	975.00
Levies	1,977.80
Equipment & Kit purchase	691.84
Event Expenses	1,868.57
Publicity	0.00
RDO	0.00
Coaching Expenses	303.69
Relay entries and JST	372.50
CPD	15.00
BOF payments	95.00
Miscellaneous	423.30
Inter A/C transfer	900.00
	<u>9,051.00</u>

Project Account

	£
Opening balance	4,110.17
Transfers from Current A/C	900.00
Interest	0.00
Grants received	0.00
	5,010.17
Expenditure	0.00
Closing balance 31 Mar 2020	<u><u>5,010.17</u></u>

Assets at 31st March 2020

	£
Current Account	12,302.14
Project Account	5,010.17
Cash	100.00
	<u><u>17,412.31</u></u>